

## Microsoft & Business Skills Premium Library

### Course Updates, July 2025

#### New Courses

Code	Title
UQMBB358	Business: AI Fluency - Intro to Prompts
UQMBB359	Business: Change Management for Strategic Initiatives
UQMBB360	Business: AI Fluency - Data Privacy
UQMBB361	Brain Bites - Developing Emotional Intelligence: Personal Competence
UQMBB362	Business: Root Cause Problem Solving
UQMBB363	Business: Drafting a Compelling Presentation
UQMBB364	Business: Giving Feedback
UQMBB365	Business: Managing Conflict: Team and Group Dynamics
UQMBB367	Business: Managing Conflict: Interpersonal Conflict
UQMBB372	Microsoft OneNote: Basics
UQMBB373	Brain Bites - Board of Directors: Responsibilities
UQMBB374	Microsoft 365: Copilot Chat and Agents
UQMBB375	Microsoft 365: Introduction (2025)
UQMBB376	Business: AI Fluency - Legal and Ethical Concerns

#### Updated Courses

Code	Title
UQMBB013	Excel for Project Management
UQMBB122	Excel: Data Analysis with PivotTables
UQMBB326	Business: Managing Conflict: Managing Self
UQMBB332	Microsoft Viva: Overview

## Updated Courses with Title Changes

Code	Updated Course Title	Former Title
UQMBB261	Brain Bites - Excel Dynamic Array	Brain Bites - Excel Dynamic Array Functions
UQMBB287	Brain Bites - Microsoft Teams Meetings (2025)	Brain Bites - Microsoft Teams Meetings (2023)
UQMBB334	Business: Developing a High-Performance Mindset	Business: Achieving Big Success
UQMBB355	Brain Bites - Robert's Rules of Order (Conducting Meetings)	Brain Bites - Robert's Rules of Order


## Retiring Courses


We will retire the following courses on Wednesday, September 10<sup>th</sup>. Learning Plans will be affected, and we suggest a replacement course for you to use.

Retiring Courses	Replacement Courses
Excel 2019: What's New – UQMBB092	Excel 2019: Basics – UQMBB124
Outlook 2019: What's New – UQMBB091	Outlook 2019: Basics – UQMBB51
PowerPoint 2019: What's New – UQMBB144	PowerPoint 2019: Basics – UQMBB130
Word 2019: What's New – UQMBB145	Word 2019: Basics – UQMBB064
Microsoft 365: Introduction (2024) – UQMBB314	Microsoft 365: Introduction (2025) – UQMBB375

## New Digital Badging


Here's a sample of the new digital badge a learner can access at the end of the course:






SKILLS

Provided By Intertek Alchemy

**Mastering Visio - Intermediate**

Seat Time: 49 Minutes    Total Lessons: 12

 Wright, Lily

ISSUED ON  
June 09, 2025

EXPIRES ON  
No Expiration


This badge certifies that **Wright, Lily** has successfully completed this Bigger Brains digital course.

Skills / Knowledge

Microsoft Visio    Diagramming    Data Visualization


Visual Flow Charts

Evidence




Score

100



Time Spent

32 Minutes




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Just below this badge are the sharing buttons:

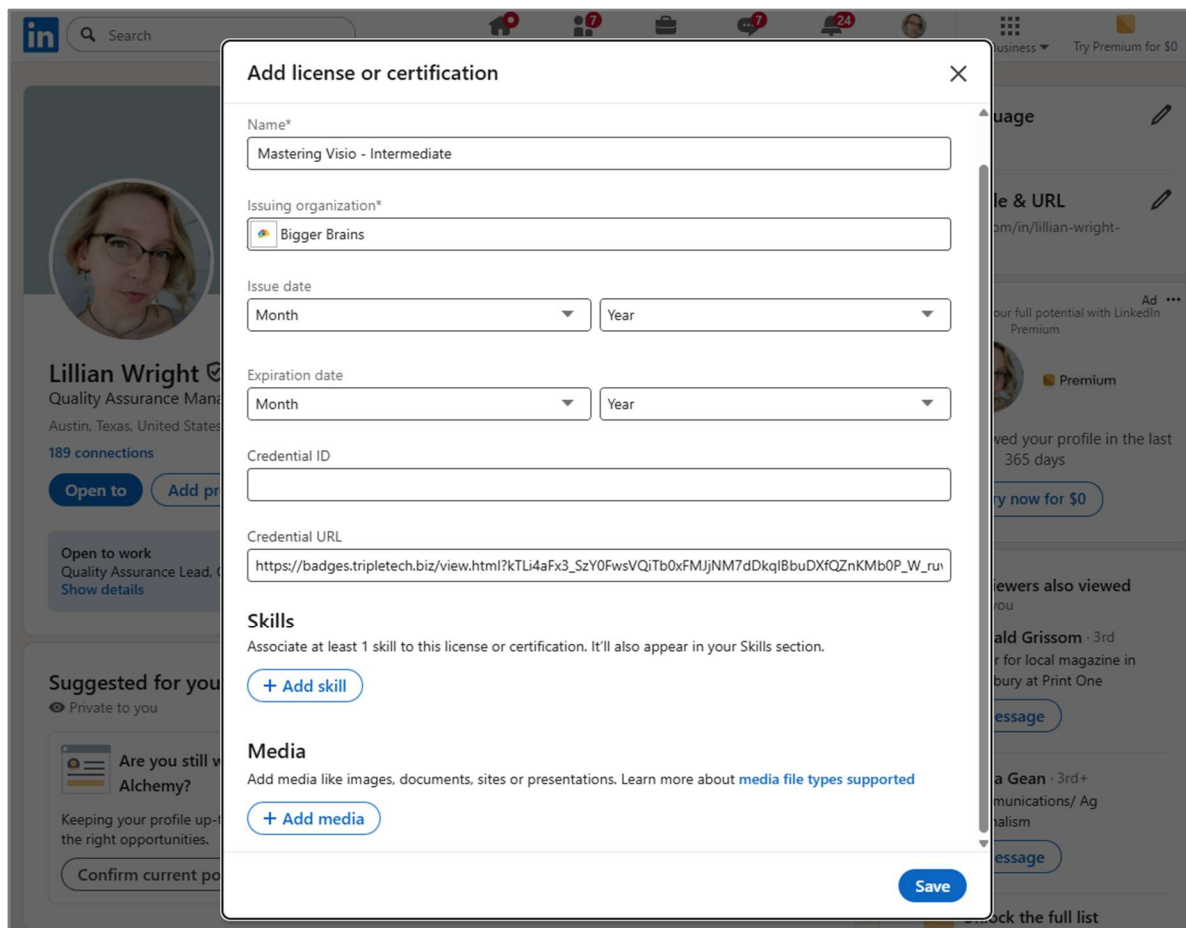
**Share Credential**

Show this credential on your social network

 [Add to My LinkedIn Profile](#)

 [Download My Badge](#)

Using the LinkedIn button brings up this form on LinkedIn:

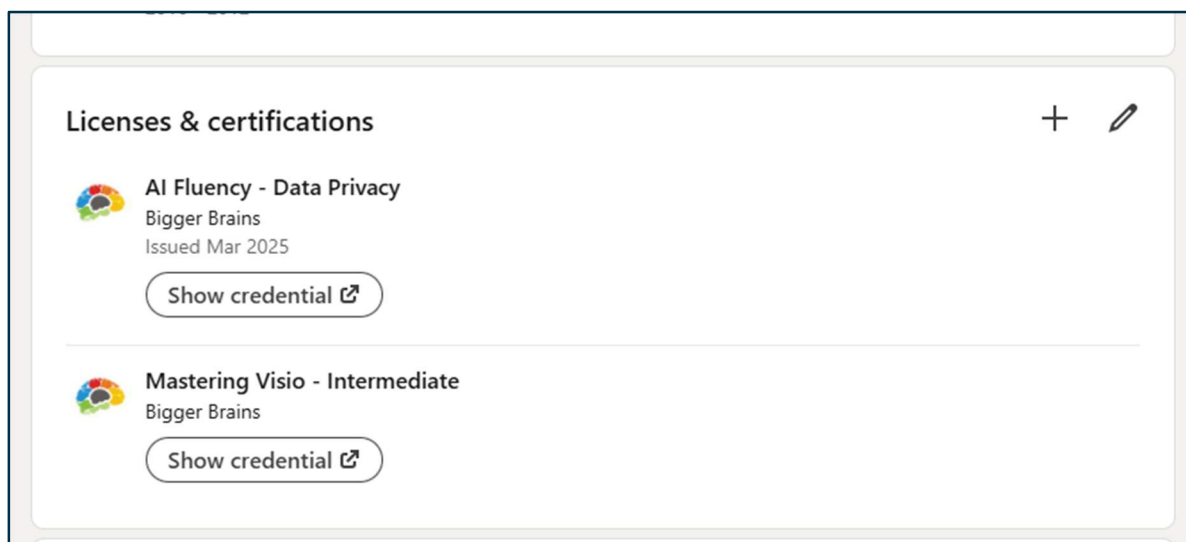


The screenshot shows a LinkedIn profile for Lillian Wright with a modal form titled "Add license or certification". The form fields are as follows:

- Name\***: Mastering Visio - Intermediate
- Issuing organization\***: Bigger Brains
- Issue date**: Month (dropdown), Year (dropdown)
- Expiration date**: Month (dropdown), Year (dropdown)
- Credential ID**: (empty text box)
- Credential URL**: [https://badges.tripletech.biz/view.html?kTLi4aFx3\\_SzY0FwsVQjTb0xFMjNM7dDkqIBbuDXfQZnKMb0P\\_W\\_run](https://badges.tripletech.biz/view.html?kTLi4aFx3_SzY0FwsVQjTb0xFMjNM7dDkqIBbuDXfQZnKMb0P_W_run)
- Skills**: Associate at least 1 skill to this license or certification. It'll also appear in your Skills section. (+ Add skill button)
- Media**: Add media like images, documents, sites or presentations. Learn more about [media file types supported](#). (+ Add media button)

A "Save" button is located at the bottom right of the form.

The certification appears on LinkedIn like this:



The screenshot shows the "Licenses & certifications" section of a LinkedIn profile. It contains two entries:

- AI Fluency - Data Privacy**  
Bigger Brains  
Issued Mar 2025  
[Show credential](#)
- Mastering Visio - Intermediate**  
Bigger Brains  
[Show credential](#)